

# COBA LEADERSHIP TEAM MINUTES

April 22, 2016

Present: Doug Berg, Gloria Buchanan, Gerald Kohers, Juliana Lipp, Philip Morris, Mitchell Muehsam, and Valerie Muehsam

1. Approval of Minutes The minutes will be approved at a later meeting
2. EAB The University has an account for EAB. The Dean asked the Leadership Team to look at it and see if there are any studies available that can help move the college forward in regards to student success.
3. Market Pool. The University has set aside \$900,000 for a market pool. Funds will go first to staff that will be receiving salary adjustments due to FLSA. The remainder will go to market adjustments for the faculty.
4. Employment Survey of Graduates A six question employment survey will be given to graduates when they arrive at the HKC prior to graduation. The survey will only take one to two minutes to complete. Graduates will be asked to provide a non-SHSU email address for a follow up survey. A drawing for a gift card will be offered to encourage participation.
5. Strategic Planning